
 Organization Name

Wildfire Preparation Checklist

	Yes	Needs Attention
1. Did you close all windows?	<input type="checkbox"/>	<input type="checkbox"/>
2. Are all single-paned windows covered with shutters or 1/2 inch-thick plywood?	<input type="checkbox"/>	<input type="checkbox"/>
3. Did you move overstuffed furniture away from windows?	<input type="checkbox"/>	<input type="checkbox"/>
4. Did you remove curtains made from lace, nylon, or light material?	<input type="checkbox"/>	<input type="checkbox"/>
5. Did you close all fire-resistant window coverings, heavy drapes, and Venetian blinds?	<input type="checkbox"/>	<input type="checkbox"/>
6. Did you fill sinks and the baptismal with water? Firemen can use this water to put out spot fires.	<input type="checkbox"/>	<input type="checkbox"/>
7. Did you leave a light on in each room to aid firefighters?	<input type="checkbox"/>	<input type="checkbox"/>
8. Did you shut off gas and propane lines?	<input type="checkbox"/>	<input type="checkbox"/>
9. Did you cover attic and basement vents with 1/2 inch-thick plywood or several layers of aluminum foil?	<input type="checkbox"/>	<input type="checkbox"/>
10. Did you put tennis balls into downspouts and fill your church's gutters with water?	<input type="checkbox"/>	<input type="checkbox"/>
11. Did you position a ladder against the church's roof on the side facing away from the approaching fire?	<input type="checkbox"/>	<input type="checkbox"/>
12. Is all combustible outdoor furniture inside the church or garage?	<input type="checkbox"/>	<input type="checkbox"/>
13. Did you remove wooden flower boxes from beneath windows?	<input type="checkbox"/>	<input type="checkbox"/>
14. Did you park church vehicles in a garage or move them to a safer location?	<input type="checkbox"/>	<input type="checkbox"/>
15. Are all vehicle windows closed if you're unable to move vehicles to a safer location?	<input type="checkbox"/>	<input type="checkbox"/>
16. Did you close any garage doors?	<input type="checkbox"/>	<input type="checkbox"/>

Notes: _____

Completed by: _____ Date: _____

This is a sample document only. Your organization is responsible for compliance with all applicable laws. Accordingly, this checklist should not be used or adopted by your organization without first being reviewed and approved by a licensed attorney in your state. Brotherhood Mutual Insurance Company assumes no liability in the preparation and distribution of this checklist.