
 Organization Name

15-Passenger Van Safety Checklist

If your church or ministry operates 15-passenger vans, you should be aware that these vehicles are prone to rolling over during emergency maneuvers, such as swerving. However, you can take several steps to lower your risk of rolling over. Use this checklist to help you follow the National Highway Traffic Safety Administration's recommendations.

| | Yes | Needs Attention |
|--|--------------------------|----------------------------|
| 1. Do you enforce a written policy requiring all occupants to wear seatbelts? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you removed the rear seat? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you carry no more than nine passengers? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Do you keep the rear area free of luggage and equipment? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Do you avoid using 15-passenger vans to pull trailers? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Do you avoid carrying luggage or equipment on the roof? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Do you inspect tires monthly to make sure they're properly inflated and have enough tread? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Do you ban driving between midnight and 6 a.m. when drivers are tired and visibility is poor? | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Do you prohibit drivers from operating the van for more than 10 hours (with periodic breaks) during any 24-hour period? | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Do you allow only experienced drivers with safe driving records to operate 15-passenger vans? | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Do you train drivers on backing, loading/unloading passengers, handling breakdowns, evacuation, passenger behavior, refueling, and conducting safety checks? | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Do you have written proof that drivers have received behind-the-wheel training and practice handling large vans? | <input type="checkbox"/> | <input type="checkbox"/> |

Notes: _____

Completed by: _____ Date: _____

This is a sample document only. Your organization is responsible for compliance with all applicable laws. Accordingly, this checklist should not be used or adopted by your organization without first being reviewed and approved by a licensed attorney in your state. Brotherhood Mutual Insurance Company assumes no liability in the preparation and distribution of this checklist.